

Imtac Work Programme 2009/10



No	Objective	Timescale	Resource In days
1	Operational objectives		
	To fulfil the advisory role of Imtac to Government and service providers		
	<u>Related actions</u>		
	1.1 Hold quarterly full Imtac meetings, working group meetings as required and quarterly meetings of the Business Group	April 2009/ March 2010	S 4 days per month M 1 day per month
	1.2 Contribute to all relevant consultations by Government and respond within the prescribed timescale	Ongoing	S 1 day per month M 0.5 days per month
	1.3 Respond to requests for advice from Government and service providers in a timely manner as required	Ongoing	S 1 day per month M 0.5 days per month
1.4 Raise with Government and others mobility issues brought to the attention of Imtac by disabled people and older people and their representative organisations	Ongoing	S 1 day per month M 0.5 per month	
1.5 Actively encourage the participation by disabled people and older people in key consultation processes by disseminating information to relevant organisations,	Ongoing	S1 day per month	

	<p>as well as facilitating focus groups and organising other meetings with disabled people and older people at the request of Government or representative organisations</p> <p>1.6 Develop research proposals around access to transport for young disabled people and access to transport for people with a learning disability and mental health service users.</p>	June 2009	S 7 days M 1 day
2	<p>To undertake a recruitment process is that is open and accessible to potential members, whilst ensuring a continuity of knowledge and experience on the Committee</p> <p><u>Related actions</u></p> <p>2.1 Undertake a recruitment for new Imtac members</p>	January 2009	S 6 days M 2 days
3	<p>To provide training and support to new and existing members</p> <p><u>Related actions</u></p> <p>3.1 Provide induction to new members</p> <p>3.2 Provide any other training requirements for new and existing members</p>	<p>June 2009</p> <p>December 2009</p>	<p>S 2 days M 1 day</p> <p>S 2 days M1-4 days</p>

No	Objective	Timescale	Resource
4	<p>Outreach objectives</p> <p>Actively encourage the participation of older people and disabled people in the work of Imtac</p> <p><u>Related actions</u></p> <p>4.1 Members and secretariat to attend meetings in response to requests from organisations of and representing disabled people and older people</p> <p>4.2 Members and secretariat to continue to attend forums of older people and disabled people such as Nicva's Older People's Policy forum and the All Assembly Working Group on Disability</p> <p>4.3 In conjunction with Community Network Craigavon organise an event to discuss Transport issues for older people in Craigavon</p>	<p>Ongoing</p> <p>Ongoing</p> <p>June 2009</p>	<p>S 12 days</p> <p>S 12 days M 12 days</p> <p>S 2 days M 1 day</p>
5	<p>Provide a range of information and promote the work of Imtac to key stakeholders</p> <p><u>Related actions</u></p> <p>5.1 Publish and distribute Transport Matters</p> <p>5.2 Distribute the Imtac E-zine</p> <p>5.3 Ensure the Imtac website is updated and promoted</p> <p>5.4 Carry out a stakeholder survey on Imtac information</p>	<p>Quarterly</p> <p>Quarterly</p> <p>Ongoing</p> <p>June 2009</p>	<p>S 8 days M 1day</p> <p>S 4 days</p> <p>S 6 days</p> <p>S 2 days</p>

	<p>5.5 Publish Imtac's Annual Report and submit to the Minister for Regional Development</p> <p>5.6 Consult with key stakeholders on priorities for 2009/10 Work Programme - stakeholders include organisations of and representing disabled people and older people, Government departments, transport providers and statutory agencies</p>	<p>July 2009</p> <p>November 2009</p>	<p>S 3 days M 1day</p> <p>S 4 days</p>
6	<p>Develop partnerships with key organisations</p> <p><u>Related Actions</u></p> <p>6.1 Develop further links with similar advisory committees in Great Britain and Ireland through a meeting involving members of each Committee</p> <p>6.2 Work with the General Consumer Council to distribute information about EU Regulation 1107 and other relevant transport publications and advertise their complaint handling role</p> <p>6.3 As part of ongoing partnership with Disability Action's Access Committee organise a joint meeting to share information and discuss common issues</p> <p>6.4 Work in partnership with the Equality Commission and others to develop the Code of Practice for transport providers around the removal of the transport exemption and assist in the promotion of the new rights</p>	<p>September 2009</p> <p>July 2009</p> <p>December 2009</p> <p>Review progress in November 2009</p>	<p>S 2/3 days M 1 day</p> <p>S 3 days M 1 day</p> <p>S 1 day M 1 day</p> <p>S 4 days M 6 days</p>

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7	<p>Information and Training Group (ITG) Objectives</p> <p>Examine ways to improve the accessibility of transport information to disabled people and older people</p> <p><u>Related actions</u></p> <p>7.1 Discuss Imtac paper on websites with DRD with a view to agreeing a way forward</p> <p>7.2 Work with Ports & Public Transport Division to revise information around the concessionary fares scheme</p>	<p>June 2009</p> <p>December 2009</p>	<p>S 1 day M 1 day</p> <p>S 1 day M 1 day</p>
8	<p>Encourage good practice in the provision of accessible information</p> <p><u>Related actions</u></p> <p>8.1 Review current Good Practice Guidelines in providing accessible information, update as necessary and distribute to stakeholders</p> <p>8.2 Undertake a follow up to the accessible information audit carried out in 2006</p>	<p>September 2009</p> <p>December 2009</p>	<p>S 2 days M 0.5 day</p> <p>S 3 days M 0.5 days</p>
9	<p>Seek to improve the current provision of training for the staff and volunteers of transport providers in meeting the needs of disabled people and older people</p> <p><u>Related actions</u></p> <p>9.1 Organise workshop aimed at transport providers and policy</p>	<p>June 2009</p>	<p>S 3 days</p>

	makers to promote Imtac's Training guidelines		M 1 day
	9.2 Work with key stakeholders to promote the delivery of Disability Equality Training to transport providers	Review progress July 2009	S 3 days M 3 days
	9.3 Discuss Imtac Training Guidelines with DRD with a view to agreeing a way forward	June 2009	S1 day M1 day
10	Identify ways to address the personal barriers that prevent disabled people and older people accessing transport		
	<u>Related actions</u>		
	10.1 Develop a policy paper around travel training programmes for disabled people and older people based around good practice from here and elsewhere	March 2010	S 7 days M 1 day

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11	<p>Public transport group (PTG) objectives</p> <p>Seek to influence key policies and services which will improve older peoples and disabled peoples access to public transport</p> <p><u>Related Actions</u></p> <p>11.1 Work with the Age Sector Platform to develop a proposal for qualitative research with older people to identify barriers to using the free travel smartpass</p> <p>11.2 Work with Roads Service to look at the design of current taxi ranks and recommend Improvements</p> <p>11.3 Meet with Roads Service and Translink to further develop initiatives to prevent illegal parking on bus stops</p>	<p>March 2010</p> <p>July 2009</p> <p>June 2009</p>	<p>S 2 days M 1 day</p> <p>S 2 days M 1 day</p> <p>S 2 days M 1 day</p>
12	<p>Actively promote new public transport opportunities to disabled people and older people</p> <p><u>Related actions</u></p> <p>12.1 Work with DRD, Translink and others to develop proposals for a campaign to promote accessible and inclusive public transport to disabled people, older people and other members of the public</p> <p>12.2 Assist Translink with the distribution and promotion of new access policies for bus and rail services</p>	<p>Review September 2009</p> <p>July 2009</p>	<p>S 4 days M 2 days</p> <p>S 3 days M 1 days</p>

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13	<p>Personal Mobility Group (PMG) Objectives</p> <p>Continue to support the work of the Baywatch Campaign which seeks to end the abuse of accessible parking bays and encourages good practice in the provision of good parking</p> <p><u>Related actions</u></p> <p>13.1 Hold the annual parking survey and publicise the results</p> <p>13.2 Target the 4 major supermarket chains and secure their support for the Baywatch Campaign in Northern Ireland</p> <p>13.3 Explore the possibility of raising awareness of the Campaign on local television community programmes</p>	<p>March 2010</p> <p>March 2010</p> <p>March 2010</p>	<p>S 5 days M 2 days</p> <p>S 3 days M 3 days</p> <p>S 2 days M 1 day</p>
14	<p>Seek to ensure that policies around parking take account of the needs of disabled people who rely on the car for mobility</p> <p><u>Related actions</u></p> <p>14.1 Meet the Roads Service to identify further ways to effectively enforce the Blue Badge scheme in Northern Ireland and implement actions</p> <p>14.2 In conjunction with the Access Committee issue guidance to petrol retailers around difficulties experienced by disabled drivers using forecourt facilities</p>	<p>June 2009</p> <p>September 2009</p>	<p>S 1 day M 1 day</p> <p>S 1 day M 0.5 day</p>

15	<p>Work to develop better links with operators of sea and air services</p> <p><u>Related actions</u></p> <p>15.1 Continue to work with the Consumer Council to assist local airports and airlines in meeting the requirements of EU Regulation 1107/2006</p> <p>15.2 Distribute the revised Dptac Guidance for the Design of Large Passenger Ships amongst ferry operators in Northern Ireland</p>	<p>Review September 2009</p> <p>Review September 2009</p>	<p>S 5 days M 3 days</p> <p>S 1 day</p>
16	<p>Ensure that accessible design is fully considered during the development of the projects to improve public realm and shared space</p> <p><u>Related action</u></p> <p>16.1 Examine the potential of current GPS technology as a means of providing wayfinding information for people with a visual impairment</p> <p>16.2 Develop a policy statement on shared surfaces</p> <p>16.3 Work with Roads Service cycling officers to ensure that the needs of pedestrians are fully considered in the design of cycling infrastructure</p> <p>16.4 Continue to advise DSD around the changes to public realm in Belfast City Centre</p>	<p>July 2009</p> <p>June 2009</p> <p>September 2009</p> <p>Ongoing</p>	<p>S 3 days M 1 day</p> <p>S 2 days M 1 day</p> <p>S 3 days M 1 day</p> <p>S 5 days M 4 days</p>

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17	<p>Business Group objective</p> <p>Ensure that Imtac meets its overall objective of being a valued source of independent advice by overseeing the work programme and that Imtac is open and accountable, efficient and effective and meeting it's legal obligations.</p> <p><u>Related action</u></p> <p>17.1 Implement the "Moving Imtac Forward" proposals around staffing</p>	Review June 2009	S 4 days M 5 days